

**Town of Atkinson**  
**Regular Monthly Meeting**

**May 7, 2026 – 7:00 PM**

**Honorable Mayor Gary Alsup, Mayor Pro Tempore Bryan Stewart, Commissioner Denise Lewis**

**Commissioner Penny Stith, Commissioner Ramos**

**Town Clerk, Becky Lanier**

**Town Attorney Robert Kenan**

**Attendance:**

**Honorable Mayor Gary Alsup**

**Mayor Pro-Tempore Bryan Stewart**

**Commissioner Denise Lewis**

**Commissioner Penny Stith**

**Commissioner Ray Ramos**

**Town Clerk/Finance Officer Becky Lanier**

**Town Attorney Robert Kenan**

- 1. Mayor Gary Alsup called the 4/02/2026 Regular Meeting to order at 7 pm**
- 2. Mayor Gary Alsup led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
  - **3/5/2026 Regular Meeting: Motion to approve March 3, 2026, minutes was made by Commissioner Stewart and seconded by Commissioner Stith. Motion carried 4-0**
- 5. APPROVAL OF THE AGENDA:**
  - **Motion to accept the agenda with changes was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion carried 4-0**
- 6. Public Hearing:**
  - **Motion to open the Public Hearing was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion Carried 4-0**
  - **The Clerk swore in Zack Gibble with Clayton Homes and Sam Shore with Planning and Zoning.**

- Sam Shore went over the application requesting a special use permit for a Class A Manufactured home to be located on Linden Ave.
- Commissioner Ramos made a motion to close the Public Hearing, seconded by Commissioner Stewart. Motion Carried 4-0
- Commissioner Stewart made the motion to accept the application for Special Use Permit for a Class A Manufactured Home to be located on Linden St Commissioner Ramos seconded. Motion Carried 4-0

**7. Public Comment:**

- Scott Woehr:
  - Would like to decorate the Town for the 250<sup>th</sup> anniversary of the USA and would love to see flags on the light poles on Church St.
  - Commissioner Stith made the motion to approve the spending up to \$2000.00 from the Parks and Recs for the purchase of banners, flags, and brackets for the 250<sup>th</sup> Celebration of the USA, seconded by Commissioner Stewart. Motion Carried 4-0

**8. Public Information:**

- Not currently.

**9. Financial/Clerk Report: (Becky Lanier, Town Clerk)**

- Liberty Waste Solutions:
  - Commissioner Stewart made the motion to accept the contract with Liberty Waste Solutions, seconded by Commissioner Stith. Motion Carried 4-0
- Cape Fear COG:
  - Commissioner Lewis made a motion to accept the contract from the Cape Fear Council of Governments as the Planning Director for the Town of Atkinson, seconded by Commissioner Stewart. Motion Carried 4-0

**10. Old Business:**

- Cafeteria:
  - Commissioner Stith presented to the board the Hatcher Builders LLC proposal.
- Sewer:
  - The feasibility study should be completed by the end of June or early July.

**11. New Business:**

- July Meeting:
  - Commissioner Stith made a motion to move the July 2<sup>nd</sup> meeting to June 25, 2026, seconded by Commissioner Ramos. Motion Carried 4-0

**12. Inspections Department: (Inspector Louis Hesse)**

- No updates currently.

**13. Planning Director:**

- Commissioner Lewis made the motion to set a Public Hearing for June to adopt the UDO. Commissioner Stewart seconded, and the motion carried 4-0

**14. Fire Department: (Fire Chief Doyle Retherford)**

- See attachment.
- Commissioner Ramos made a motion to move forward with the preliminary remodel plans for the Atkinson Fire Department, seconded by Commissioner Stith. Motion Carried 4-0
- The budget increased by \$50,000.00 overall and requested that the county pay.
- Fire Protection Plan renewal to be voted on at the June meeting
- Military Truck 1192
  - Commissioner Stewart made the motion to surplus Military Truck 1192, seconded by Commissioner Lewis. Motion Carried 4-0

**15. Parks and Recreation: (Denise Lewis)**

- Commissioner Lewis will be getting a quote for the park shelter for next year's budget.

**16. Library Report: (Commissioner Penny Stith)**

- Atkinson Library Monthly Report
- Commissioner Stith asked for \$8000.00 to be allotted to the Atkinson Library for the FY 26/27.

**17. Maintenance Report: (Commissioner Bryan Stewart)**

- Monthly Water Report

The motion to go into closed session was made by Commissioner Stewart and seconded by Commissioner Lewis. Motion Carried 4-0 Time 8:02

The motion to adjourn the closed session was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion Carried 4-0

The motion to adjourn the meeting was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion Carried 4-0. The meeting ended at 8:50 pm