

**Town of Atkinson**  
**Regular Monthly Meeting**

**April 2, 2026 – 7:00 PM**

**Honorable Mayor Gary Alsup, Mayor Pro Tempore Bryan Stewart, Commissioner Denise Lewis**

**Commissioner Penny Stith, Commissioner Ramos**

**Town Clerk, Becky Lanier**

**Town Attorney Robert Kenan**

**Attendance:**

**Honorable Mayor Gary Alsup**

**Mayor Pro-Tempore Bryan Stewart**

**Commissioner Denise Lewis**

**Commissioner Penny Stith**

**Commissioner Ray Ramos**

**Town Clerk/Finance Officer Becky Lanier**

**Town Attorney Robert Kenan**

- 1. Mayor Gary Alsup called the 4/02/2026 Regular Meeting to order at 7 pm**
- 2. Mayor Gary Alsup led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
  - **3/5/2026 Regular Meeting: *Motion to approve March 3, 2026, minutes was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion carried 4-0***
- 5. APPROVAL OF THE AGENDA:**
  - ***Motion to accept the agenda with changes was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion carried 4-0***
- 6. Liberty Waste Solution: Michael McKeithan**
  - **Mr. McKeithan introduced himself and Liberty Waste Solutions. Mr. McKeithan is a resident of Atkinson and would like to offer his community the opportunity to arrange trash and debris pickup. Mr. McKeithan has been in the trash**

business all his life. Mr. McKeithan will get a proposal together and present it at the next meeting.

7. Hatcher Builders LLC: Cindy Hatcher

- Couldn't attend due to sickness.

8. Public Comment:

- Not Currently.

9. Public Information:

- Not currently.

10. Financial/Clerk Report: (Becky Lanier, Town Clerk)

- Budget Workshop Dates:
  - Commissioner Lewis and Commissioner Stith already have dates set.
- Cape Fear COG:
  - Contact Daniel Adams for the Planning Director position. Mr. Adams will review the contract, make any necessary changes, and present it at the next meeting.

11. Old Business:

- Cafeteria:
  - Commissioner Stith presented to the board the Hatcher Builders LLC proposal.
  - Commissioner Ramos made a motion to approve the proposal from Hatcher Builders LLC and to have the Mayor and Clerk sign the contract. Commissioner Stewart seconded, and the motion carried 4-0.
- Sewer:
  - The feasibility study should be completed by the end of June or early July.

12. New Business:

- Not currently.

13. Inspections Department: (Inspector Louis Hesse)

- No updates currently. The permit department is quiet. Mr. Hesse informed the board that he sometimes travels the town nightly.
- Inspector Hesse and Fire Marshall Retherford are working together on some things.

14. Planning Director:

- No update
- UDO Update: Next meeting May 7<sup>th</sup> at 6 pm
- Commissioner Lewis set the date May 7, 2026, for the Public Hearing, with Commissioner Stewart second, and the motion carried 4-0

15. Fire Department: (Fire Chief Doyle Retherford)

- See attachment.
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**16. Parks and Recreation: (Denise Lewis)**

- Open Gym: April 12, 5 pm -7 pm

**17. Library Report: (Commissioner Penny Stith)**

- Atkinson Library Monthly Report

**18. Maintenance Report: (Commissioner Bryan Stewart)**

- Monthly Water Report
- Mr. Cary Rivenbark presented to the board that both lawn mowers were out of commission. He also presented to the board estimates from several different providers.
- Commissioner Ramos made a motion to approve the estimate from White Tractor Company for \$9057.74 for the 60” Husqvarna 246X5 Commercial Zero Turn with suspension seat, with \$2700.74 coming from Powell Bill and the remaining balance of \$6375.00 to come out of the Maintenance budget. Commissioner Stewart seconded the motion carried 4-0
- Commissioner Ramos made a motion to surplus the Husqvarna and Bad Boy lawn mowers, which are to be placed on Gov.Deals, and to accept the best offer. Commissioner Stith seconded, and the motion carried 4-0

**The motion to adjourn the meeting was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion Carried 4-0. The meeting ended at 8:18 pm**