

Town of Atkinson
Regular Monthly Meeting

March 5, 2026 – 7:00 PM

Honorable Mayor Gary Alsup, Mayor Pro Tempore Bryan Stewart, Commissioner Denise Lewis

Commissioner Penny Stith, Commissioner Ramos

Town Clerk, Becky Lanier

Town Attorney Robert Kenan

Attendance:

Honorable Mayor Gary Alsup (Absent)

Mayor Pro-Tempore Bryan Stewart

Commissioner Denise Lewis

Commissioner Penny Stith (Absent)

Commissioner Ray Ramos

Town Clerk/Finance Officer Becky Lanier

Town Attorney Robert Kenan

- 1. Mayor Pro-Tempore Bryan Stewart called the 3/05/2026 Regular Meeting to order at 7 pm**
- 2. Commissioner Ray Ramos led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**

4. APPROVAL OF MINUTES:

- **2/5/2026 Regular Meeting: Motion to approve February 5, 2026, minutes was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion carried 3-0**

5. APPROVAL OF THE AGENDA:

- **Motion to accept the agenda with changes was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion carried 3-0**

6. Daniel Adams: Cape Fear COG

- Daniel Adames introduced himself to the board. Mr. Adams also informed the board that he had already spoken to Sam Shore and agreed to the terms and conditions of the same contract that Sam Shore had with the town.
- Commissioner Lewis made a motion to adopt Daniel Adams with the Cape Fear Council of Government to be the Planning Director. Commissioner Ramos seconded the motion. Motion Carried 3-0

7. Public Comment:

- Not Currently.

8. Public Information:

- Not currently.

9. Financial/Clerk Report: (Becky Lanier, Town Clerk)

- Budget Workshop Dates:
 - Commissioner Lewis and Commissioner Stith already have dates set.

10. Old Business:

- Cafeteria:
- Commissioner Stith was absent, so the Cafeteria Committee member Scott Woehr presented to the board that he would be willing to lend the town the difference in the money to get the ball rolling to get the cafeteria fixed.
- The board asked to have someone from Hatcher builders come to the April meeting. Mr. Woehr will contact them.
- Sewer:
 - The feasibility study should be completed by the end of June or early July.

11. New Business:

- Not currently.

12. Inspections Department: (Inspector Louis Hesse)

- No updates currently. The permit department is quiet. Mr. Hesse informed the board that he sometimes travels the town nightly.
- Inspector Hesse and Fire Marshall Retherford are working together on some things.

13. Planning Director:

- No update
- UDO Update: Next meeting April 2nd at 6 pm

14. Fire Department: (Fire Chief Doyle Retherford)

- See attachment.
- Standard Operating Policy:
 - Commissioner Lewis made a motion to accept the Standard Operating Policy, seconded by Commissioner Ramos. Motion Carried 3-0

15. Parks and Recreation: (Denise Lewis)

- Open Gym: Commissioner Lewis presented to the board that she will be doing Open Gym on March 18 for ages 18 and under

16. Library Report: (Commissioner Penny Stith)

- Atkinson Library Monthly Report

17. Maintenance Report: (Commissioner Bryan Stewart)

- Monthly Water Report

The motion to adjourn the meeting was made by Commissioner Lewis and seconded by Commissioner Ramos. Motion Carried 3-0. The meeting ended at 7:44 pm