

Town of Atkinson
Regular Monthly Meeting

June 6, 2024 – 7:00 PM

Honorable Mayor Jason Spivey; Honorable Mayor Pro Tempore Bryan Stewart; Commissioner Denise Lewis; Commissioner Gary Alsup; Commissioner Penny Stith

Town Clerk, Becky Lanier

Town Attorney Robert Kenan

Attendance:

Mayor Jason Spivey

Mayor Pro-Tempore Bryan Stewart

Commissioner Denise Lewis

Commissioner Penny Stith

Commissioner Gary Alsup

Town Clerk/Finance Officer Becky Lanier

Town Attorney Robert Kenan

- 1. Mayor J. Spivey called the 6/6/2024 Regular Meeting to order at 7:00 pm**
- 2. Commissioner Gary Alsup led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
 - 5/2/2024 Regular Meeting: Motion to approve the March 7, 2023, minutes was made by Commissioner Lewis and seconded by Commissioner Alsup Motion Carried 4-0**
- 5. Approval of the Agenda:**
 - Motion to accept agenda with changes was made by Commissioner Alsup seconded by Commissioner Stewart Motion Carried 4-0**

6. Public Comment:

- Mr. David Horrell addressed the board about the sand in his water. Mr. Harrell lives at 118 North 3rd St. The mayor advised Mr. Harrell that we would do blow offs near his house and if the problem continues to please come back and let us know.

7. Public Information:

- Austin Eubanks with Thompson Scott Price and Adams presented the 2023 Audit.

8. Financial/Clerk Report: (Becky Lanier, Town Clerk)

- The Clerk presented the board with a proposal from W Greene PLLC for the upcoming audit. The board asked to invite Mr. Greene to our next board meeting.
- Budget workshop meeting:
 - Commissioner Stith made a motion to set the Budget workshop meeting for June 17, 2024, at 7pm Commissioner Stewart seconded Motion Carried 4-0
- The Board set a special meeting for adopting the FY 24/25 Budget
 - Commissioner Stith made a motion to set the special meeting for the purpose of adopting the of the 24/25 Budget Commissioner Stweart seconded and Motion Carried 4-0
- Commissioner Stewart made a motion to use funds from the ARPA monies to pay for the gym doors Commissioner Alsup seconded and Motion Carried 4-0
- The Clerk presented to the board the invoice from the Board of Elections in the amount of \$4,597.92. The board has asked that Greg Jackson, The Elections Director and Bryan Smith be at our August meeting.

9. Old Business:

- Cafeteria:
 - Commissioner Stith presented two updated estimates one from Patriot Roofing Company for \$49,613.00 and one from Highland Roofing Company for \$77,952.00
 - Commissioner Stewart made a motion to accept the Patriot Roofing Company's estimate for \$49,613.00 Commissioner Alsup seconded and Motion Carried 4-0
- UDO Update:
 - Mr. combs was absent.
- NC State Budget:
 - Mayor Spivey spoke with Mr. Johnsons office and is working on getting paperwork together. We are going to use the money for building rehabilitation. We are going to check with NCLM to help with writing the grant.

- **Christmas Parade:**
 - Commissioner Lewis will be submitting a street closure to the NCDMV in May for the closure of the town streets.

10. New Business:

- None currently.

11. Inspections Department: (Inspector Louis Hesse)

- **Building:**
 - The town has several open projects currently.
- **Fire Inspections:**

12. Planning Director: (Gilbert Combs) - Absent

- Text Amendment for will come to the Planning Board in August regarding to reduce the distance from a church for the sale of alcohol.
- Mr. Combs is still reviewing the UDO.

13. Fire Department: (Fire Chief Jason Turner)

- See Attachments.
- Chief Turner informed that Pender County granted the Fire Department for the paid staff \$138,000.
- Pender County will adopt their budget on June 17, 2024
- The fire Tax increase of \$.01 has been approved in both Pender and Bladen County.
- Attorney R. Kenan presented The Fire Protection Agreement between The Town of Atkinson and Pender County.
- **Commissioner Lewis made a motion to adopt The Fire Protection Agreement Commissioner Stith seconded Motion Carried 4-0**

14. Parks and Recreation: (Denise Lewis)

- Commissioner Lewis informed the board that there no update at this time.

15. Library Report: (Commissioner Gary Alsup and Commissioner Penny Stith)

- **Atkinson Library Monthly Report**
 - See Attachment.

16. Maintenance Report: (Commissioner Bryan Stewart)

- See Attachments none at this meeting.
- Informed the board that the maintenance department needs a side mower for the small tractor. Currently we are getting estimates.

Motion to go into closed session was made by Commissioner Stith and seconded by Commissioner Stewart Motion Carried 4-0 time started was 9:00pm

Motion to adjourn closed session was made by Commissioner Stewart and seconded by Commissioner Alsup Motion carried 4-0 timed ended was 10:10pm

Commissioner Stith made the motion to give the Librarian Joseph Lee a \$1.50 pay increase bringing his pay to \$13.00 hourly starting July 1, 2024 Commissioner Stewart seconded the Motion Carried 4-0

Commissioner Stewart made a motion to give the Maintenance Supervisor Cary Rivenbark a \$1.00 pay increase bringing his pay to \$17.00 hourly starting July 1, 2024 Commissioner Stith seconded the Motion Carried 4-0

Motion to adjourn meeting was made by Commissioner Stewart seconded by Commissioner Alsup Motion Carried 4-0 Meeting ended at 10:11pm