

Town of Atkinson
Regular Monthly Meeting

March 7, 2024 – 7:00 PM

Honorable Mayor Jason Spivey; Honorable Mayor Pro Tempore Bryan Stewart; Commissioner Denise Lewis; Commissioner Gary Alsup; Commissioner Penny Stith

Town Clerk, Becky Lanier

Town Attorney Robert Kenan

Attendance:

Mayor Jason Spivey

Mayor Pro-Tempore Bryan Stewart

Commissioner Denise Lewis

Commissioner Penny Stith

Commissioner Gary Alsup - Absent

Town Clerk/Finance Officer Becky Lanier - Absent

Town Attorney Robert Kenan

- 1. Mayor Jason Spivey called the 3/7/2024 Regular Meeting to order at 7:00 pm**
- 2. Commissioner Denise Lewis led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
 - 2/1/2024 Regular Meeting: *Motion to approve the January 4, 2023, minutes was made by Commissioner Lewis and seconded by Commissioner Stewart Motion Carried 3-0***
- 5. Approval of the Agenda:**
 - *Motion to accept agenda with changes was made by Commissioner Stith seconded by Commissioner Stewart Motion Carried 3-0***

6. **Public Comment:**

- None currently.

7. **Public Information:**

- None currently.

8. **Financial/Clerk Report: (Becky Lanier, Town Clerk)**

- None currently.

9. **Old Business:**

- **Cafeteria:**
 - The Mayor will be meeting with the engineer regarding the cafeteria roof.
- **UDO Update:**
 - Before setting a date for Insight Planning to come and present the 7 articles, we need to have Mr. Combs review them.
- **Town signs:**
 - Commissioner Lewis has a list of street signs that need to be replaced. Commissioner Lewis will meet with the Town Clerk about which signs need to be ordered.
 - ***Commissioner Lewis made a motion to replace the four street signs, South Pope, South Alderman, Railroad Street, and North and South Whitehouse and Henry Street seconded by Commissioner Stith Motion Carried 3-0***
- **Gym:**
 - No update.
- **NC State Budget:**
 - No update.
- **Christmas Parade:**
 - Commissioner Lewis will be submitting a street closure to the NCDMV in May for the closure of the town streets.

10. **New Business:**

- Clint Lanier still needs to install the cameras for the town.
- No update on Community Day.

11. Inspections Department: (Inspector Louis Hesse)

- **Building:**
 - The town has several open projects currently.
 - Inspector Hesse requested a raise as part of the budget for next year.
 - Inspector Hesse spoke on the shortage of inspectors in NC and about the apprenticeship program.
 - ***Commissioner Stewart made a motion to enter a service contract with Jonathan P. Hesse as a Building Inspections Contractor seconded by Commissioner Stith Motion Carried 3-0***
- **Fire Inspections:**

12. Planning Director: (Gilbert Combs)

- Planning Director Combs presented that Insight Planning had submitted a draft of the UDO, he requested how to proceed.
- Commissioner Stith requested that it be broken down and presented at the next couple of town meetings.
- The Town has requested that the Planning Director be the go between the Town and Insight Planning.
- Text Amendment will come to the Planning Board next month regarding to reduce the distance from a church for the sale of alcohol.

13. Fire Department: (Fire Chief Jason Turner)

- See Attachments.
- No February report.
- Complaint of an open burn on Red Cross St.
- Report of an illegal burn outside of Town and the Fire Department collapsed a septic tank.
- The Fire Chief gave a report about Fire Grant for Fire Trucks.
- Fire Department Budgets are due for Pender County and Bladen County

14. Parks and Recreation: (Denise Lewis)

- Commissioner Lewis informed the board that the Step Aerobics will continue for March. Commissioner Lewis will evaluate to see if it will continue.

15. Library Report: (Commissioner Gary Alsup and Commissioner Penny Stith)

- **Atkinson Library Monthly Report**
 - **See Attachment.**
 - **Commissioner Stith applied for the \$5000.00 grant from Pender County**

16. Maintenance Report: (Commissioner Bryan Stewart)

- **See Attachments none at this meeting.**

Motion to adjourn meeting was made by Commissioner Stith seconded by Commissioner Stewart Motion Carried 4-0 Meeting ended at 8:13pm