

Town of Atkinson
Regular Monthly Meeting

February 1, 2024 – 7:00 PM

Honorable Mayor Jason Spivey; Honorable Mayor Pro Tempore Bryan Stewart; Commissioner Denise Lewis; Commissioner Gary Alsup; Commissioner Penny Stith

Town Clerk, Becky Lanier

Town Attorney Robert Kenan

Attendance:

Mayor Jason Spivey

Mayor Pro-Tempore Bryan Stewart

Commissioner Denise Lewis

Commissioner Penny Stith

Commissioner Gary Alsup

Town Clerk/Finance Officer Becky Lanier

Town Attorney Robert Kenan

- 1. Mayor Jason Spivey called the 2/1/2024 Regular Meeting to order at 7:00 pm**
- 2. Commissioner Gary Alsup led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
 - 1/4/2024 Regular Meeting: Motion to approve the January 4, 2023, minutes was made by Commissioner Lewis and seconded by Commissioner Alsup Motion Carried 4-0**
- 5. Approval of the Agenda:**
 - Motion to accept agenda with changes was made by Commissioner Lewis seconded by Commissioner Stith Motion Carried 4-0**

6. Public Comment:

- None currently.

7. Public Information:

- None currently.

8. Financial/Clerk Report: (Becky Lanier, Town Clerk)

- The Town Clerk presented to the board that someone had stolen the grate off the manhole drain on the corner of Alderman St and Main St. Also the bricks around the top ledge had been broken. The Clerk talked to David Barnhill, and he agreed to fix the brick work for \$200.00. The Clerk contacted Matthew Edwards and he quoted fabricating a steel grate for \$200.00 that will be adhered to the top of the brick. The total job is \$400.00.
- Commissioner Lewis made the motion to accept the \$400 in estimates for fixing the manhole on the corner of Alderman St and Main St and to have the funds payable from the Powell Bill Seconded by Commissioner Stewart Motion Carried 4-0

9. Old Business:

- Cafeteria:
 - Commissioner Penny Stith and the Committee met on 2/1/2024 and are working on compiling a list of things to be done.
- UDO Update:
 - Before setting a date for Insight Planning to come and present the 7 articles, we need to have Mr. Combs review them.
- Town signs:
 - The Town Clerk and Maintenance Supervisor are still working on this.
- Gym:
 - The Town Clerk is waiting for an estimate from Gallian Lock & Safe. Also call Steve Woodcock
- NC State Budget:
 - Call Joe Johnson with Brent Johnsons' office and see if he can come to our next town meeting.
- Christmas Parade:
 - People have shown interest in wanting to help.

10. New Business:

- Need to start working on Budget need to print a Budget vs Actual.

11. Inspections Department: (Inspector Louis Hesse)

- Building:
 - The town has several open projects currently.
- Fire Inspections:

12. Planning Director: (Gilbert Combs)

- Would like to see the contract between the Town and Insight Planning.

13. Fire Department: (Fire Chief Jason Turner)

- See Attachments no attachments this month will have them next month.
- Radio Project with Pender County has been postponed.
- Spring BBQ Plate Sale is in March
- Fire Chief will catch everyone up at our next meeting.

14. Parks and Recreation: (Denise Lewis)

- Commissioner Lewis introduced the idea of having a Steps Aerobics Class that would be sponsored by the Town of Atkinson. Classes would be held on Thursday nights, and it would cost \$7.00 per person. The Step Aerobics teacher will provide all the boards that will be needed.
- *Commissioner Stith made a motion to approve the Step Aerobics class and first class to start in March seconded by Commissioner Stewart Motion Carried 4-0*
- Commissioner Lewis also would like to start a family/community event to possibly be held once a month where families and friends can come together and play Pickle Ball and Corn hole. Commissioner Lewis will plan this out and present it at the next meeting.

15. Library Report: (Commissioner Gary Alsup and Commissioner Penny Stith)

- Atkinson Library Monthly Report
 - See Attachment.
 - Librarian Joseph Lee made new bilingual signage for the library and Commissioner Stith presented it to the board for approval.
 - Commissioner Lewis made a motion to approve the bilingual signage seconded by Commissioner Stewart Motion Carried 4-0

16. Maintenance Report: (Commissioner Bryan Stewart)

- See Attachments none at this meeting.

Motion to adjourn meeting was made by Commissioner Lewis seconded by Commissioner Stewart

Motion Carried 4-0 Meeting ended at 7:40 pm