

**Town of Atkinson**  
**Regular Monthly Meeting**

**August 7, 2025 – 7:00 PM**

**Honorable Mayor Gary Alsup, Mayor Pro Tempore Bryan Stewart, Commissioner Denise Lewis**

**Commissioner Penny Stith, Commissioner Ramos**

**Town Clerk, Becky Lanier**

**Town Attorney Robert Kenan**

**Attendance:**

**Honorable Mayor Gary Alsup**

**Mayor Pro-Tempore Bryan Stewart**

**Commissioner Denise Lewis**

**Commissioner Penny Stith**

**Commissioner Ray Ramos**

**Town Clerk/Finance Officer Becky Lanier**

**Town Attorney Robert Kenan**

1. Mayor Gary Alsup called the 8/7/2025 Regular Meeting to order at 7:00 pm
2. Mayor Gary Alsup led the prayer.
3. Commissioner Denise Lewis led the Pledge of Allegiance.
4. **APPROVAL OF MINUTES:**
  - **7/10/2025 Regular Meeting: Motion to approve July 10, 2024, minutes was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion carried 4-0**
5. **Approval of the Agenda:**
  - **Motion to accept the agenda with changes was made by Commissioner Stewart and seconded by Commissioner Stith. Motion carried 4-0**
6. **Public Comment:**
  - **Scott Woehr asked the town to take more aggressive action against the business district in hopes that it would improve the town's appearance**

**7. Public Information:**

- Not currently.

**8. Financial/Clerk Report: (Becky Lanier, Town Clerk)**

- 2025 Auditor
  - Motion to approve W Greene PLLC as the 2025 auditor was made by Commissioner Lewis and seconded by Commissioner Stewart Motion carried 4-0
- Town Hall A/C unit
  - Motion to approve the estimate from Air Pro for fixing the AC unit was made by Commissioner Lewis and seconded by Commissioner Stewart Motion carried 4-0

**9. Old Business:**

- Cafeteria:
  - Commissioner Stith is in the process of planning a demo and will be making a scope of work plan.
- Park:
  - No update

**10. New Business:**

- Sewer:
  - Garver LLC will be attending the September meeting to discuss the scope of work.

**11. Inspections Department: (Inspector Louis Hesse)**

- **Building:** Valentino Lopez will need a text change about putting LP Filling Station in the Town
- **Fire Inspections:**

**12. Planning Director:**

- No Report
- Louis Hesse will be contacting Sam Shore about possibly being our Town Planner.

**13. Fire Department: (Fire Chief Doyle Retherford)**

- See attachment.
- Denise Lewis and Lori Daniels are working on the bylaws for the Auxiliary's 501 C
- Remodel of FD:
  - Did not receive any bids on the remodel. The USDA Federal Program for rural communities would like to come and talk about what they have to offer for the remodel.
- Commissioner Stewart made a motion to extend the deadline to September 30, 2025, for the advertisement of the remodel. Commissioner Ramos seconded the motion, which carried 4-0

**14. Parks and Recreation: (Denise Lewis)**

- Not currently.

**15. Library Report: (Commissioner Penny Stith)**

- Atkinson Library Monthly Report

**16. Maintenance Report: (Commissioner Bryan Stewart)**

- Monthly Water Report
- Mr. Cary Rivenbark expressed the need for someone to come and scrape the roadsides in the town. We need to get some estimates for someone to come and scrape the roadsides and fix the roads and pipes. The town Clerk will call Joey Hutcheson.

**The Motion to go into Closed Session for personnel issues was made by Commissioner Stewart and seconded by Commissioner Stith. Motion Carried 4-0. Time 8:24 pm**

**Motion made by Commissioner Lewis, seconded by Commissioner Stewart, to go out of closed session passed unanimously. Time 8:43 pm**

**The motion to adjourn the meeting was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion Carried 4-0. Meeting ended at 8:52 pm**