

Town of Atkinson
Regular Monthly Meeting

July 10, 2025 – 7:00 PM

Honorable Mayor Gary Alsup, Mayor Pro Tempore Bryan Stewart, Commissioner Denise Lewis

Commissioner Penny Stith, Commissioner Ramos

Town Clerk, Becky Lanier

Town Attorney Robert Kenan

Attendance:

Honorable Mayor Gary Alsup

Mayor Pro-Tempore Bryan Stewart

Commissioner Denise Lewis

Commissioner Penny Stith

Commissioner Ray Ramos

Town Clerk/Finance Officer Becky Lanier

Town Attorney Robert Kenan

- 1. Mayor Gary Alsup called the 7/10/2025 Regular Meeting to order at 7:00 pm**
- 2. Mayor Gary Alsup led the prayer.**
- 3. Commissioner Denise Lewis led the Pledge of Allegiance.**
- 4. APPROVAL OF MINUTES:**
 - **6/5/2024 Regular Meeting: *Motion to approve May 1, 2024, minutes was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion carried 4-0***
- 5. Approval of the Agenda:**
 - ***Motion to accept the agenda with changes was made by Commissioner Stith and seconded by Commissioner Lewis. Motion carried 4-0***
- 6. Michael Caudill, Envirolink Inc:**
 - **Michael Caudill introduced himself to the board and explained what he did with Envirolink. Mr. Caudill performs all the testing on the wells and hydrants.**

7. **Public Comment:**

- Not currently.

8. **Public Information:**

- Not currently.

9. **Financial/Clerk Report:** (Becky Lanier, Town Clerk)

- 2025/2026 Powell Map
 - *Motion to approve the 2025/2026 Powell Bill Map was made by Commissioner Ramos and seconded by Commissioner Lewis Motion Carried 4-0*

10. **Old Business:**

- **Cafeteria:**
 - Commissioner Stith is going to schedule a committee meeting.
- **Park:**
 - Commissioner Lewis had someone come out and look at the park shelter, and she never received an estimate.

11. **New Business:**

- **Paid Deputy:**
 - The Board asked the Clerk to call Capt. Sanders and discuss at least two four-hour shifts a week, with the shifts to be rotated amongst the seven days.

12. **Inspections Department:** (Inspector Louis Hesse)

- Building: No report
- Fire Inspections:

13. **Planning Director:**

- No Report
- Attorney Kenan will call Sam Shore to figure out meetings and if there is any information he needs to know.

14. **Fire Department:** (Fire Chief Doyle Retherford)

- See attachment.
- Fire Chief Retherford
- Ford F250 1182 to be sold to the county for \$1.00; if the county doesn't need it, it is to be sold on Gov. deals.
- Pender County approved \$193,586 for taxes and \$138,000 for paid staffing; they did not approve the \$13,000.
- Ice Cream Social to be held on National Ice Cream Day, July 20th at 4 pm.

15. Parks and Recreation: (Denise Lewis)

- Not currently.

16. Library Report: (Commissioner Gary Alsup and Commissioner Penny Stith)

- Atkinson Library Monthly Report
- The library also received the \$5000.00 allocation from Pender County

17. Maintenance Report: (Commissioner Bryan Stewart)

- Monthly Water Report
- Utilities Specialist will clean the water town tank on July 17, 2025
- Mr. Cary Rivenbark expressed the need for someone to come and scrape the roadsides in the town. We need to get some estimates for someone to come and scrape the roadsides and fix the roads and pipes.
- Mr. Rivenbark said that since they have put the side mower on the tractor it has to be kept outside due to the fact it will not fit inside the shop anymore.

The Motion to go into Closed Session was made by Commissioner Lewis and seconded by Commissioner Stewart. Motion Carried 4-0. Time 7:55 pm

Motion made by Commissioner Lewis, seconded by Commissioner Stewart, to go out of closed session passed unanimously. Time 8:27 pm

The motion to adjourn the meeting was made by Commissioner Stewart and seconded by Commissioner Stith. Motion Carried 4-0. Meeting ended at 8:27 pm