**MINUTES**

**Town of Atkinson**

**Regular Meeting**

**November 4, 2021 – 7:00 PM**

**Honorable Mayor Wendell Newkirk; Honorable Mayor Pro tempore Dee Turner; Commissioner Denise Lewis; Commissioner Bryan Stewart; Commissioner Gary Alsup**

**Town Clerk, Becky Lanier**

**Robert Kenan, Town Attorney**

**(Mayor Newkirk, 4 commissioners, Becky Lanier, Town Clerk and Robert Kenan, Town Attorney were in attendance)**

1. **Honorable Mayor Wendell Newkirk called the 11/04/2021 Regular Meeting to order.**
2. **Commissioner Gary Alsup led the prayer.**
3. **Commissioner Denise Lewis led the Pledge of Allegiance.**
4. **APPROVAL OF MINUTES:**

* **10/07/2021 Regular Meeting : Motion to accept minutes was made by Commissioner Denise Lewis 2nd Commissioner Dee Turner Motion Carried 4-0**

1. **Approval of the Agenda:**

* **Motion to accept agenda was made by Commissioner Denise Lewis 2nd Commissioner Gary Alsup Motion Carried 4-0**

1. **Public Comments:**

* **Penny Stith will be taking over the Christmas Tour of Homes, due to the illness of Mr. Glen Jenkins.**

1. **Public Information: None for this meeting.**
2. **Fire Department: (Fire Chief Jason Turner)**

* **See attached Fire Report**
* **We passed the Fire Department 9S inspection on September 8th we are awaiting the rate reduction results.**
* **Fire Department is back to step one with applying for grants.**
* **Fire Department has an old air compressor that needs to be surplus and donated.**
* ***Commissioner Denise Lewis made the motion to surplus the air compressor and donate it, Commissioner Bryan Stewart 2nd and motion carried 4-0***
* ***Commissioner Bryan Stewart made the motion to donate the air compressor to Lisban Fire Department, Commissioner Gary Alsup 2nd and motion carried 4-0.***
* **The Fire Department has a truck that is out of service due to mechanical issues.**
* **Due to all the illegal burning the Fire Department has to call the NC division of Air Quality. The FD doesn’t call the Fire Marshall.**

1. **Financial/Clerk Report: (Becky Lanier, Town Clerk)**

* **The Clerk asked if we could move our December 2nd meeting to December 9th due to the fact that her daughter is getting married.**
* ***Commissioner Bryan Stewart made the motion to approve moving the monthly meeting to December 9th Commissioner Gary Alsup 2nd and motion carried 4-0***

1. **Library Report: Commissioner Gary Alsup**

* **Cards 1**
* **Visitors 38**
* **Books 27**

1. **Maintenance Report: (Commissioner Bryan Stewart)**

* **See attached Envirolink Report**
* **Commissioner Bryan Stewart read Aaron Floyd’s report on the tasks that he performed for the town for the month of October.**
* **Commissioner Bryan Stewart made mention to remove the wooden swing from the park.**
* ***Commissioner Gary Alsup made the motion to remove the wooden swing Commissioner Bryan Stewart 2nd and motion carried 4-0.***
* **Commissioner Bryan Stewart presented an estimate from Rowe Tree Company to remove trees in the park.**
* ***Commissioner Bryan Stewart made the motion to appropriate $2500.00 out of the General Fund to hire Rowe Tree Company to cut and to remove trees and stumps in the Towns Park, Commissioner Gary Alsup 2nd and motion carried 4-0***

1. **Old Business:**

* **Commissioner Gary Alsup has been working on quotes for the paving of streets in the Town. Gary showed pictures to the board members of the roads that need to be repaired. Gary and Aaron Floyd have driven around town and observed the town roads. Gary is still working on getting estimates for paving.**
* **Attorney Robert Kenan recommends an agreement be drawn up between the land owner and the Town for the Debris dump site.**

1. **New Business:**

* **Mayor Newkirk asked for a water rate committee and appointed Commissioner’s Denise Lewis and Gary Alsup to be the water committee.**
* **Christmas Parade is December 4th at 11am participants must bring an unwrapped toy.**
* **Commissioner Denise Lewis made motion to turn all inspections over to Pender County, Commissioner Bryan Stewart 2nd and motion carried.**

**Motion to adjourn meeting made by Commissioner Denise Lewis and 2nd by Commissioner Bryan Stewart Motion Carried 4-0, 8:46 pm**