**MINUTES**

**Town of Atkinson**

**Regular Meeting**

**May 06, 2021 – 7:00 PM**

**Honorable Mayor Wendell Newkirk; Honorable Mayor Pro tempore Dee Turner; Commissioner Denise Lewis; Commissioner Bryan Stewart; Commissioner Gary Alsup**

**Town Clerk, Becky Lanier**

**Robert Kenan, Town Attorney**

**(Mayor Newkirk, 3 commissioners, Becky Lanier, Town Clerk and Robert Kenan, Town Attorney were in attendance)**

1. **Honorable Mayor Wendell Newkirk called the 05/06/2021 Regular Meeting to order.**
2. **Commissioner Gary Alsup led Prayer.**
3. **Commissioner Becky Lanier led the Pledge of Allegiance.**
4. **APPROVAL OF MINUTES:**
* **04/01/2021 Regular Meeting : Motion Commissioner Dee Turner 2nd Commissioner Bryan Stewart Motion Carried 3-0**
1. **Approval of the Agenda:**
* **Motion Commissioner Dee Turner 2nd Commissioner Gary Alsup Motion Carried 3-0**
1. **Public Comments:**
* **Penny Stith spoke on behalf of the Beautification Committee: they have planted trees along the railroad bed, Also they are encouraging the Town to do a Dump Day, and have someone to man it.**
1. **Public Information:**
* **None**
1. **Fire Department: (Fire Chief Jason Turner)**
* **See Attachment**
* **Conex Trailer was moved and placed next to the Library and it will be squared in the near future, it also needs some venting due to sweating putting block and getting it up off the ground should help with that. The Conex needs to be painted to match the Library.**
1. **Financial/Clerk Report: (Becky Lanier, Town Clerk)**
* **Spoke with Jay Howell renters about having renters insurance on the gym.**

**He said that if it was a Special Event (Wedding, Reunions, Basketball) then we need to recommend that they give is a certificate of liability. This covers the person who is putting on the event. The Town already has coverage this just puts a buffer the attendees and the Town. Birthday parties don’t have to have the renters insurance.**

1. **Library Report: Commissioner Gary Alsup**
* **Cards 0**
* **Visitors 48**
* **Books 22**
1. **Maintenance Report: (Commissioner Bryan Stewart)**
* **See attached Envirolink Report**
* **Aaron Floyd gave a report on the tasks that he performed for the town.**
* **Aaron will get a list of needs for the maintenance department so they can be put in the Budget for FY 21-22**
1. **Old Business:**
* **Land beside the Fire Department: Cassie Messer has been researching the three lots beside the Fire House on North 1st Avenue. The lots were appraised on July 11, 2020 the lots are as follows**
* **$9,000.00 2248-94-7567-0000 (Raymond Holland Trustee)**
* **$5,000.00 2248-94-7632-0000 (John H. Murphy)**
* **$5,000.00 2248-94-6689-0000 (Dorothy B. Foyles)**
* **Total appraisals is $20,000.00**
* **Cassie has been working alongside of Robert Kenan to come up with the next plan of action and how to pursue ownership of the said property. They have come up with an offer of $30,000in a total account for the whole process.**
* **Commissioner Bryan Stewart made the motion to proceed forward with the purchase of the Foyles, Murphy and Raymond Holland Trustee tracks on North 1st Avenue as a budget priority for the FY 21-22 Budget year. Commissioner Gary Alsup 2nd motion carried 3-0**
* **Old Drug Store: Mayor Newkirk went to the Boards of County Commissioners meeting on behalf of Scott Woehr. Mayor Newkirk was concerned with the amount of money the Town would be receiving from the sale of the building. Mayor Newkirk was informed that Mr. Woehr makes an offer, the BOCC & TOA accepts/declines, if accepted they get their percentage and we get ours.**
1. **New Business:**
* **Emergency Phone Call List: Mayor Newkirk asked did we have any such list. The answer was yes it’s called Code Red the residents sign up for it on the Towns website. Code Red is like an all call, we have a data base complied of residents phone numbers and in the case of an emergency we record a message then it’s send out all at one time.**
* **Becky Lanier mentioned maybe sending out a paper for residents to fill out so we collect updated information while doing so have a section for them to fill out for Code Red and Becky could update in computer and also for new residents to sign up for the Code Red. Jason Turner said if we get the form together he would get his paid staff to go door to door.**

**Motion to go into closed session made by Commissioner Dee Turner 2nd by Commissioner Gary Alsup motion carried 3-0**

**Motion to end the meeting made by Commissioner Dee Turner 2nd by Commissioner Gary Alsup motion carried 3-0 Meeting adjourned 8:06**